



94 Battistoni Drive  
 Winsted, CT 06098  
 Tel: (860) 379-8583  
 Fax: (860) 379-3498



Sharing Services for Exceptional Students

Quentin H. Rueckert  
 Executive Director

Paula Morabito  
 Director of Student Services

**POSITION:                    READING TUTOR - BARKHAMSTED ELEMENTARY SCHOOL**

**POSITION DESCRIPTION:**

**Shared Services is seeking a tutor to work at Barkhamsted Elementary School. The applicant should have the following qualifications:**

- Four Year Degree
- Wilson or Orton Gillingham Trained preferred
- Experience working with elementary-age children preferred.
- Interest in how children learn
- Sensitivity to children who find learning difficult
- Strong interpersonal and communication skills
- Ability to work cooperatively with colleagues and under the supervision of program teacher
- Ability to maintain strict confidentiality regarding assigned students.
- Ability to understand and follow written and oral instructions.
- Prior experience working with special needs students preferred
- Professional demeanor

**CLOSING DATE:**                    Open until filled

**TO APPLY:**                            Please apply via fax: 860-379-3498 or  
 email: [pcromack@sharedservicesct.com](mailto:pcromack@sharedservicesct.com)

The application to include:

- a) Letter of interest
- b) Resume
- c) Three letters of recommendation

**COVER LETTER TO:**                    Mr. Quentin H. Rueckert – Executive Director  
 Shared Services  
 94 Battistoni Drive  
 Winsted, CT 06098

*Shared Services is an Equal Opportunity Employer and by policy does not discriminate against a person because of age, race, color, religion, sex, national origin, handicap or gender identity.*

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