

BARKHAMSTED BOARD OF EDUCATION

REGULAR MEETING – January 8, 2018

MINUTES

BOARD MEMBERS PRESENT: J. Prelli-Hester, T. Brodnitzki, D. Beaudoin, R. Brainard, D. Farr, K. Mann, C. Shaw

BOARD MEMBERS ABSENT: None

ADMINISTRATION PRESENT: J. Linton, Superintendent
K. Plocki, Principal
E. Sacharko, Curriculum Coordinator

OTHERS PRESENT: J. Kreske, Teacher
M. Lavieri-Hislop, Teacher
B. Raccaia, Teacher
A. Dubecky, Teacher

The meeting was called to order at 7:02 P.M. by Vice-Chair, T. Brodnitzki.

MOTION by R. Brainard, **seconded** by T. Brodnitzki to "appoint Superintendent J. Linton, Chairman pro tempore, for the purpose of conducting the election of officers." **UNANIMOUSLY APPROVED.**

MOTION by T. Brodnitzki, **seconded** by R. Brainard to "nominate J. Prelli-Hester as Chair of the Board of Education." **UNANIMOUSLY APPROVED.**

MOTION by J. Prelli-Hester, **seconded** by D. Beaudoin to "nominate T. Brodnitzki as Vice Chair of the Board of Education." **UNANIMOUSLY APPROVED.**

MOTION by R. Brainard, **seconded** by C. Shaw to "nominate D. Beaudoin as Secretary of the Board of Education." **UNANIMOUSLY APPROVED.**

J. Prelli-Hester assumed position as Chair of the meeting at this time.

MOTION by D. Beaudoin, **seconded** by R. Brainard, "to approve the Minutes of the Regular Meeting of Dec. 4, 2017, as presented." **UNANIMOUSLY APPROVED.**

Letters of appreciation to B. McQueen, K. Nelson and S. Nanni for service on the BOE were read by J. Linton and will be mailed to them acknowledging their time and efforts spent on behalf of the children and Town of Barkhamsted.

J. Linton gave a brief outline/overview of the Budget process and timeline for the 2018-19 budget.

K. Plocki reviewed her Principal's report with the BOE which included the following updates: Wellness committee, Winter Concert and Talent Show, performance by our chorus at the Wolfpack game on Jan. 6th, PTO Winter Wonderland Shoppe (which included the mention of a donation by the teachers in the amount of \$350 to help support this event), Student Council food drive, and the upcoming Professional Development events including: Kindergarten Daily 5 Training with Erika, Instructional Rounds Training (6 staff attending), and the CREC Science Unit Assessment Writing for Kindergarten, Grade 1 and Grade 2.

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E. Sacharko applied for the SSAE (Student Support and Academic Achievement) Grant (Title IV) in the amount of \$10,000 to be used to purchase iPads, Makerspace materials and supplies, and to fund After School clubs and curriculum enhancements through After School activities.

The BOE discussed the various committees of the BOE and the following assignments were decided upon:

- BOE Goals – T. Brodnitzki and C. Shaw
- EdAdvance – D. Farr
- Negotiations – T. Brodnitzki
- School Operations (check signers) – J. Prelli-Hester and K. Mann
- School Wellness – K. Mann
- Shared Services – D. Beaudoin and C. Shaw (Alternate)
- Town Capital Improvement and Long-Range Planning – R. Brainard

J. Linton reviewed Bills Paid and Budget Expended Reports for Dec. 2017 with the BOE.

MOTION by T. Brodnitzki, **seconded** by D. Farr “to enter into executive session for the purpose of discussing the Superintendent’s Evaluation for 2016-17 school year, an Early Retirement Incentive Offer, negotiations update and a personnel issue” at 7:45 P.M. **UNANIMOUSLY APPROVED.**

MOTION by T. Brodnitzki, **seconded** by D. Farr, “to exit executive session” at 8:15 P.M. **UNANIMOUSLY APPROVED.**

The Board exited executive session at 8:15 P.M.

MOTION by T. Brodnitzki, **seconded** by J. Prelli-Hester “to give Superintendent Linton a Satisfactory rating for his Evaluation for the 2016-17 school year.” **UNANIMOUSLY APPROVED.**

MOTION by R. Brainard, **seconded** by D. Farr, “to approve the VERIP – Voluntary Early Retirement Incentive Plan revised and dated 1/8/18, as agreed to by the BEA (Barkhamsted Education Association) for those staff retiring effective June 30, 2018 who qualify based upon the provisions of the plan.” **UNANIMOUSLY APPROVED.**

Two letters of retirement were read by Superintendent Linton from D. Walsh and P. Cardascia effective at the end of this school year, June 30, 2018.

J. Linton distributed a third letter of retirement effective June 30, 2018, which was his notice of retirement to the BOE.

After a brief discussion of the next steps to begin the process of hiring a replacement for Superintendent Linton, the BOE agreed to have J. Linton run the Search Committee. A committee will be appointed to work with him on this process.

A letter was submitted by our school nurse, V. Irwin, requesting that the BOE consider a shared position for the school nurse with the next two years (18/19 and 19/20) being a four day work week for her and a one day work week for the other nurse transitioning to a shared three day/two day option for the 20/21 school year. This will allow for a smooth transition for retirement and will also provide an option for substitute coverage for each other. The BOE thought that it was a good option and agreed to further discussion as we begin the budget process for the 2018-19 year.

MOTION by T. Brodnitzki, **seconded** by C. Shaw, “to adjourn this regular meeting of the BOE” at 8:25 P.M.
UNANIMOUSLY APPROVED.

The Regular meeting of the Board of Education adjourned at 8:25 P.M.

Respectfully submitted,

Donna Beaudoin,
Secretary

THESE ARE NOT APPROVED MINUTES. SUBJECT TO APPROVAL OR DISAPPROVAL AT THE NEXT REGULAR BOARD OF EDUCATION MEETING.